

## MDADVISOR EDITORIAL GUIDELINES

*MDAdvisor: A Journal for the healthcare Community* is a peer-reviewed, MEDLINE® indexed medical journal. *MDAdvisor* is published by MDAdvantage Insurance Company of New Jersey. Our intended audience consists of physicians, nurses and other practitioners, as well as public health professionals and others who have an interest in healthcare. The goal of *MDAdvisor* is to provide important, up-to-date information for the healthcare community. *MDAdvisor* is available in print and online versions.

### SUBMISSIONS

All manuscripts and letters must be submitted electronically through Editorial Manager (<http://MDAdvisor.edmgr.com>). Authors will be required to provide a mailing address, phone number, e-mail address and specialty or area of expertise with their submission. Any questions relating to the submission of an article can be addressed to [Editor@MDAdvisorNJ.com](mailto:Editor@MDAdvisorNJ.com).

### MANUSCRIPT CRITERIA AND PREPARATION

Only original articles that have not been previously published will be considered for publication in *MDAdvisor*. Articles submitted for consideration should be accompanied by a title page that includes the title of the article, all authors on the manuscript and a one-sentence biography for each author that includes his or her degrees and affiliation(s). Any figures and/or tables included with the manuscript must be high resolution and of publishable quality. It is the responsibility of the author to ensure that permission is secured to print any figures and tables.

### ELECTRONIC ARTICLES

While most articles appear in both the print and online versions of *MDAdvisor*, certain articles may be selected for publication in the online version only. Additionally, articles may also be issued separately as a mid-issue article, and may be later published in the subsequent print and/or online issue.

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### Feature Articles

Authors are invited to submit feature articles on an unsolicited basis. We particularly look for manuscripts for peer review that fall within the following categories:

- Medical Research Review
- Serving the Underserved
- Managed Care
- Excellence in Medicine
- Practice Management
- Legal Topics
- Regulatory Topics
- Legislative Reports
- Medical Technology
- Communication Topics
- Medical Education
- Medical Professional Liability Insurance
- Risk Management
- Medical History
- Clinical Pathological Conferences

Feature articles should range between 1500 and 2000 words in length. Photographs, figures and tables should be used sparingly in instances where they significantly contribute to the accompanying text. It is the responsibility of the author(s) to gain the appropriate permissions to print any photographs, figures and/or tables in *MDAdvisor*.

### Letters to the Editor

Letters to the Editor may be submitted in response to any article published in *MDAdvisor*. Letters should not exceed 500 words and have the best chance of acceptance if they are received within eight weeks of the article's publication. Letters will be published at the discretion of the Editors and are subject to abridgement and editing for style and content.

### News Bulletins

Authors may submit announcements, important news and regulatory updates of interest to the New Jersey medical community. News bulletins should include timely information in accordance with the publication schedule and may not exceed 1,000 words in length. News items will be published at the discretion of the Editors.

### Point of View Articles

Point of View articles are generally written by a legislator on a topic of interest to the New Jersey healthcare community and are accepted by invitation only. These articles represent the opinion of an individual contributor. Point of View articles should range between 1000 and 2000 words in length.

### Letters in Reply

Letters in Reply will be written by authors in response to a Letter to the Editor. Replies should not exceed 400 words.

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## Book Reviews

Book reviews are generally solicited. The Editorial Board is willing to consider proposals for book reviews, but authors must have their proposal approved by the Editorial Office before submitting a review. Book reviews should provide a critical evaluation of a recently published book on a topic relevant to the New Jersey medical community and should not exceed 1500 words.

## REFERENCES

References should be numbered in the order in which they appear in the text. In the text and in tables, identify references with superscript Arabic numerals. When listing references, follow the APA style shown below. Examples of the reference style can be found below:

### **Journal**

1. DeLia, D. (2006, April 2). Caring for the new uninsured: hospital charity care for older people without coverage. *Journal of the American Geriatrics Society* 54(12): 1933-1936.
2. Cosgrove S. E., Perl T. M., & Song X. (2005, November 11). Ability of physicians to diagnose and manage illness due to Category A bioterrorism agents. *Archives of Internal Medicine*, 165, 2002-2006.

### **Book**

3. Marks, H. (1997). *The progress of experiment: Science and therapeutic reform in the United States, 1900-1990*. New York: Cambridge University Press.

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## APPROVAL PROCESS

All submitted manuscripts will be peer reviewed in accordance with established peer review guidelines. Only those manuscripts that have been recommended for publication by the peer reviewers and approved by the Editorial Board will be published.

Accepted manuscripts will be copyedited and are returned to the corresponding author for approval. Authors are responsible for all statements made in their work, including changes made by the Editor and authorized by the corresponding author. We cannot provide prepublication proofs.

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